

City of Great Bend
December 7, 2020

REGULAR SESSION

The Governing Body met in Regular Session in the remodeled southwest room of the Events Center. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers Junior Welsch, Lindsey Krom-Craven, Dana Dawson, Jolene Biggs, Barry Bowers, Cory Urban, Alan Moeder, and Brock McPherson. Also in attendance were City Administrator Kendal Francis, City Attorney Robert Suelter, City Clerk/Finance Director Shawna Schafer.

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 16, 2020.
- b) **Claim's Warrant Register 12-7-20:** Covering 2020 bills to date in the amount of \$556,636.14.
- c) **Payroll Register P/R 11-20-20 & 12-4-20:** Covering payroll ending November 14, 2020 in the amount of \$436,896.90 and covering payroll ending November 28, 2020 in the amount of \$349,711.59.
- d) **Appointments:** Mayor Schmidt made the following appointments:

Great Bend Public Library Board
 - Angela Sycz
 - Jerry Sycz
- e) **Agenda:** Approval of agenda as submitted or amended.

Mr. Urban made a motion to approve the consent agenda. The motion was seconded by Mr. Dawson and passed with all voting in favor.

B. OLD BUSINESS: There were no old business.

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS: There were no visitors or announcements.

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmember Biggs wanted to say thank you to all the public lands staff for the hard work of putting up the Christmas lights throughout the City.
2. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization. He highlighted that the Utilities Office at the Front Door and a meter reader has been quarantined due to a COVID exposure. He wanted to let citizens know that penalties and shutoffs have been discontinued until February 1, 2021. Payments can still be made through mail, drop box locations, online internet bill pay, and bank auto drafts. It is taking longer to process payments as we are short staffed, so if your check has not cleared, do not be alarmed, we probably have received the payment, but it has not been processed yet, so please give us time. Also, since we are down a meter reader, there may be unusually high estimates but we have switched a staff member to help read meters so within a week we should be caught back up.
3. **Police Chief Appointment:** City Administrator Kendal Francis reported that immediately following Police Chief David Bailey's retirement announcement in September, we began a nationwide search for a new chief. We received 21 applications, which was narrowed down to 6 candidates for in-person interviews. The in-person interviews were conducted by two separate panels. One consisted of a diverse cross-section of community members and the other was composed of city council members and department heads. Steven Haulmark was the overwhelming choice of both interview panels. Mr. Haulmark has 25 years of law enforcement experience and currently serves as the Assistant Chief of Police for the Kansas City, Kansas Police Department. Councilmembers commented that next time we have a department head position to be filled, they suggested that we have an executive session, so they all have a chance to review the resumes. Ms. Biggs made a motion to approve the appointment of Steve Haulmark as the Chief of Police. The motion was seconded by Mr. Bowers and passed with all voting in favor.
4. **Economic Development Report:** Economic Development Inc. President Sara Hayden presented her monthly report.
5. **Abatements:** Property Maintenance Enforcement Manager Austin LaViolette presented the following abatements to the Governing Body:
 - a. **14 3rd Street:** There is a red automobile, a red van, and a red pickup on the property that is not displaying current registration and/or is not in operable condition on real estate 14 3rd Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-A.
 - b. **133 Maple Street:** Trash and refuse including, but not limited to; tree branches/limbs, lumber, scrap metals, scrap wood, tires, plastics, motor parts, bicycle parts, and other general refuse that needs to be removed located at 133 Maple Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-B.

- c. **405 Plum Street:** Trash and refuse including, but not limited to; tires and other general refuse that needs to be removed located at 405 Plum Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120720-C.
- d. **419 Evergreen Street:** Trash and refuse including, but not limited to; a branch pile and other general refuse that needs to be removed located at 419 Evergreen Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120720-D.
- e. **511 Odell Street:** Trash and refuse including, but not limited to; a branch pile, construction debris, a mattress, and other general refuse that needs to be removed located at 511 Odell Street constituting an unlawful accumulation. This real estate is the subject of Resolution Number 120720-E.
- f. **404 Hickory Street:** Trash and refuse including, but not limited to; tires and other general refuse that needs to be removed located at 404 Hickory Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-F.
- g. **1716 3rd Street:** There is a white pickup on the property that is not displaying current registration and/or is not in operable condition on real estate 1716 3rd Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-G.
- h. **421 3rd Street:** Trash and refuse including, but not limited to; indoor furniture and general refuse that needs to be removed located at 421 3rd Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-H.
- i. **2123 Jefferson Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 2123 Jefferson Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-I.
- j. **1425 10th Street:** There is a white pickup on the property that is not displaying current registration and/or is not in operable condition on real estate 1425 10th Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-J.
- k. **309 Maple Street:** Trash and refuse including, but not limited to; appliances, carpeting, tv electronics, garbage, and general refuse that needs to be removed located at 309 Maple Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-K.
- l. **1114 Holland Street:** There is a red and white pickup on the property that is not displaying current registration and/or is not in operable condition on real estate 1114 Holland Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-L.
- m. **324 Plum Street:** Trash and refuse including, but not limited to; a sofa and general refuse that needs to be removed located at 324 Plum Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-M.
- n. **1112 Odell Street:** Trash and refuse including, but not limited to; a branch pile, construction debris, and general refuse that needs to be removed located at 1112 Odell Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-N.
- o. **1001 8th Street:** Trash and refuse including, but not limited to; bags of loose trash/garbage and general refuse that needs to be removed located at 1001 8th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-O.
- p. **1101 Morphy Street:** There is a red automobile on the property that is not displaying current registration and/or is not in operable condition on real estate

1101 Morphy Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-P.

- q. **1212 8th Street:** There is a tan automobile on the property that is not displaying current registration and/or is not in operable condition on real estate 1212 8th Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-Q.
- r. **436 Cedar Street:** Trash and refuse including, but not limited to; tires, furniture, and general refuse that needs to be removed located at 436 Cedar Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-R.
- s. **305 Kiowa Street:** There is a grey automobile on the property that is not displaying current registration and/or is not in operable condition on real estate 305 Kiowa Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-S.
- t. **409 Almond Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 409 Almond Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-T.
- u. **401 Dogwood Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 401 Dogwood Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-U.
- v. **313 Evergreen Street:** Trash and refuse including, but not limited to; wood construction debris and general refuse that needs to be removed located at 3136 Evergreen Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-V.
- w. **236 Maple Street:** There is two pickups and an automobile on the property that is not displaying current registration and/or is not in operable condition on real estate 236 Maple Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-W.
- x. **1433 12th Street:** There is a grey SUV on the property that is not displaying current registration and/or is not in operable condition on real estate 1433 10th Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-X.
- y. **327 Frey Street:** There is a green SUV on the property that is not displaying current registration and/or is not in operable condition on real estate 327 Frey Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-Y.
- z. **424 Buckeye Street:** Trash and refuse including, but not limited to; tires and general refuse that needs to be removed located at 424 Buckeye Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-Z.
- aa. **1318 Frey Street:** Trash and refuse including, but not limited to; tires, bicycle parts, appliances, tv electronics, trash/garbage, and other general refuse that needs to be removed located at 1318 Frey Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-AA.
- bb. **905 8th Street:** Trash and refuse including, but not limited to; a sofa, chair, wooden furniture, and general refuse that needs to be removed located at 905 8th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-BB.
- cc. **1434 9th Street:** Trash and refuse including, but not limited to; tires, vehicle parts, and general refuse that needs to be removed located at 1434 9th Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-CC.

- dd. 2615 Lakin Street:** Trash and refuse including, but not limited to; scrap metal, construction debris, appliance parts, and general refuse that needs to be removed located at 2615 Lakin Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-DD.
- ee. 1814 Adams Street:** Trash and refuse including, but not limited to; a branch pile, aluminum cans, and general refuse that needs to be removed located at 1814 Adams Street constituting an unlawful accumulation. This real estate is subject of Resolution Number 120720-EE.
- ff. 205 Frey Street:** There is a blue automobile on the property that is not displaying current registration and/or is not in operable condition on real estate 205 Frey Street constituting a motor vehicle nuisance. This real estate is the subject of Resolution Number 120720-FF.
- gg. 1700 Baker Street:** Graffiti exists at 1700 Baker Street constituting an unlawful nuisance. This real estate is subject to Resolution Number 120720-GG.

Mr. Urban made a motion to approve Resolution Numbers 120720A-GG. The motion was seconded by Mr. Bowers and passed with all voting in favor.

- 6. Annual Service Award Recipients:** Human Resource Director Randy Keasling reported that each year we invite those receiving service awards to attend the first council meeting in December. This year, out of abundance of caution, we are not requesting those staff members to attend the meeting, but we would still like to recognize them. Thank you to the following individuals for their years of service with City:

5 year:

Jesus Loera – Public Works (Meter Reader)
Ashley Burdick – Public Lands (Zoo Curator)
Roberto Hernandez – Public Lands (Service Person II)

10 year:

Laryssa Howard – Administration (Customer Service Representative)

15 year:

Bill Paden – Police Department (Officer)
Michael Reifschneider – Fire Department (Captain)
Kelly Hapes – Police Department (Records Clerk)

20 year:

Michele Hitschman – Fire Department (Department Secretary)
Michelle Davis – Public Lands, Cemetery (Operator I)
Kevin Stansfield – Fire Department (Captain)
Jason Settle – Police Department (Patrol Lieutenant)

30 year:

Annette Goering – Front Door (Customer Service Representative II)

35 year:

Rick Eggers – Public Works, Utilities (Operator II)

40 year:

Laurie Bard – Public Works, (Department Secretary)

- 7. Recreational Vehicle - Ordinance No. 4364:** City Administrator Kendal Francis reported that at the November 16th work session, city council instructed staff to edit/update our current city ordinances concerning the definitions of a “Mobile Home” & a “Recreational Vehicle” (15.52.010 – Definitions) as well as the permitted parking of recreational vehicles (15.52.040 – Recreational Vehicles – Permitted Parking). Definitions have been updated utilizing the Kansas Department of Revenues’ definitions for both Mobile Homes & Recreational Vehicles. Permitted Parking has been changed to clarify that the entirety of the RV, including the hitch, must be behind the “Front of the House”, which has also defined. As City Attorney Robert Suelter was reviewing the Ordinance today, he realized the Ordinance does not speak about corner lots. If you would like to address corner lots in the Ordinance, we will need to table the matter until the next council meeting. Mr. Urban made a motion to table the matter to clear up definitions regarding corner lots. The motion was seconded by Mr. McPherson and passed with all voting in favor.

- 8. Lift Station Rehabilitation 1 and 2:** Assistant Public Works Director Jason Cauley and Utilities Superintendent Reuben Martin reported that the Lift Stations on Eisenhower and McCormick are Smith and Loveless flooded suction pumps which are housed inside of buildings. As such, the buildings present issues and safety concerns as the dry and wet wells are very deep and any repairs including minor, must be done with a confined space entry. The City received 2 bids for vacuum prime pumps. The low bid was \$226,782 from Davis Structure and Development Corporation. The buildings will be razed, and the lift stations will be done as they are elsewhere in the city with a “doghouse” style of enclosure. We will upgrade to Smith and Loveless vacuum prime pumps, thus increasing the ability to safely service the lift stations while also maintaining continuity. Mr. Urban made a motion to approve the low bid for \$226,782 from Davis Structure and Development Corporation for the lift station rehabilitation 1 and 2. The motion was seconded by Ms. Biggs and passed by a vote of 7-1, with Mr. McPherson voting no.

ADJOURNMENT: Mr. Urban made a motion that the meeting be adjourned. Mr. McPherson seconded this motion and passed with all voting in favor. The meeting was adjourned at 7:34pm.